

## 3a Agenda Review UPDATED TO MONDAY

Water Supply Advisory Committee

### Water Supply Advisory Committee

#### Meeting

**First session: Thursday October 23 5:00 p.m. – 9:30 p.m.**

**Fellowship Hall, Peace United Church of Christ  
(formerly the First Congregational Church)**

**900 High Street, Santa Cruz**

**Second session: Friday October 25 2:00 p.m. – 6:00 p.m.**

**Police Department Community Room  
155 Center Street, Santa Cruz**

#### Flow Agenda<sup>1</sup>

#### **First Session:**

##### **Roll Call**

##### **1. Welcome to the public and public comment (5:00-5:10)**

We encourage members of the public to attend this Committee's meetings and invite public comment about items on the agenda at the beginning of each session. We will invite additional comment during the session before making major decisions. We invite public comments about items relevant to

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<sup>1</sup> This is the **Flow Agenda** prepared by the co-facilitators. It includes information that is excluded from the official agenda about the timing of the meeting and the content of agenda items. We expect that, as much as we hope to stick to this flow agenda, we will have to make adjustments during the meeting to the schedule and the contents described here. The Committee is required to do pretty much exactly what the official agenda says, so we get the "wobble room" we need in the official agenda by making the official version less specific about schedule and content. You will easily recognize the official agenda by the lighthouse logo on its first page.

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this Committee's work but not on the meeting's agenda during the Oral Communication section at the end of Friday's session.

#### **2. Committee member updates (5:10-5:20)**

##### **See document 2a**

Members provide news of significant communication between them and organizations with significant interest in the development of water policy in Santa Cruz.

#### **3. Agenda Review (5:20-5:30)**

##### **See documents 3a & 3b (note that 3b is the official agenda and does not have a Packet Document label)**

The Committee reviews the agenda for both sessions of this meeting.

Desired outcomes:

- Understanding of the relevance of this meeting's tasks to the Committee's work as a whole
- Agreement on the agenda for this meeting

#### **4. Results of the Attitudinal Survey (5:30-6:00)**

Gene Bregman, Principal of Gene Bregman & Associates, will present the findings of the Attitudinal Survey and answer questions.

Desired outcome:

- Understanding of the findings of the attitudinal survey so that the Committee Members can evaluate the appropriateness of the criteria and weighting used in the decision model.

#### **5. Review Outcomes of the Convention (6:00-7:00)**

##### **Note: Materials will be sent as soon as possible after the Convention**

The Convention Subcommittee leads a discussion about the outcomes of the Convention.

Desired outcomes:

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- Understanding of the community's response to the Convention and to the proposals
- Agreement on any directives to the Recon Outreach Subcommittee
- Understanding of the utility of the "Small" MCDS model used at the Convention
- Identification of MCDS questions to be addressed during discussion of the Decision Model on Friday

#### **6. Break (7:00-7:15)**

A fifteen-minute break (only fifteen minutes, *really*).

#### **7. Weights in the Convention Decision Model (7:15-7:40)**

**Note: Materials will be sent as soon as possible after the Convention**

Carie and Philip will lead a discussion about the Members' experience weighing the importance of criteria and the best ways to use this feature. Members will also discuss what standards they use when deciding on the relative importance of criteria: personal standards, the standards described by their stakeholder groups or some other standards.

Desired outcome:

- Understanding of the impact on the decision model of weighing the importance of criteria so that Members can use this feature most effectively in November.

#### **8. Demonstration of Sensitivity Analysis using Convention MCDS Results (7:40-8:05)**

**Note: Materials will be sent as soon as possible after the Convention**

Philip will use examples of sensitivity analysis based on the results of the Convention decision model and show how it can be used as a tool for prioritizing research. The Committee Members will discuss its applicability to their work and will consider what method to use for prioritization of research.

Desired outcomes:

- Understanding of the use and applicability of Sensitivity Analysis
- Agreement on how to prioritize research

**9. Simplified Scenarios and problem statements (8:05-9:05)**

**See Document 9a**

Karen and Bob will present the Simplified Scenarios, explain their purpose and their relationship to the more developed Scenarios and to the Baseline and will work with Committee Members to agree on a "crayon-quality" problem statement for each one.

Desired outcomes:

- Understanding of the relationship between the four Simplified Scenarios (SSs) and the more complex scenarios so that all are satisfied that the SSs will be adequate for use in the "big" MCDS model in Recon
- Agreement that the 2x2 SSs will be used in the "big" MCDS model in November
- Agreement on problem statements for each of the four SSs that is adequate for Recon

**10. Recon Outreach Subcommittee Update (9:05-9:20)**

Subcommittee Members will report on outreach activities.

Desired Outcome:

- Agreement on any direction to the Subcommittee

**11. Wrap up, plan for second session and evaluation of this session (9:20-9:30)**

Desired Outcomes:

- Continuity between sessions
- Understanding of the quality of the session's process

**12. Adjourn (9:30)**

**Second Session**

**13. Public comment (2:00-2:10)**

We encourage members of the public to attend this Committee's meetings and invite public comment about items on the agenda at the beginning of each session. We will invite additional comment during the session before making major decisions. We invite public comments about items relevant to this Committee's work but that are not on the meeting's agenda during the Oral Communication section at the end of this session.

**14. Correspondence received from the community (2:10-2:15)**

Mike Rotkin reports on correspondence received from the community.

Desired outcomes:

- Understanding of the correspondence received
- Agreement on any direction to be given to the Corresponding Secretary

**15. Reflections on the previous session (2:15-2:25)**

The Committee considers the salient points from the previous session and reviews the agenda for today's session.

Desired outcomes:

- Acknowledgement of the major achievements of the previous session
- Agreement on any changes to today's agenda

**16. Clarification of all the components of the Recon Decision Model (2:25-3:25)**

Carie will work with Committee Members to build on their experience with the Convention model and clarify all the component parts of the Recon Decision Model so that it is adequate for Recon in November and to agree on any related assignments for Stratus to perform in time for the November meeting.

Desired outcome:

- Agreement on who (Committee, Department Staff or Consultants) will provide the initial Ratings and Uncertainty

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- Agreement on improvements to the Decision Model so that it is adequate for Recon
- Agreement on any necessary input from Stratus or Water Dept Staff for finalization of Recon criteria, rating scales or ratings

#### **17. Forecasting Water Demand (3:25-4:05)**

##### **See documents 17a & 17b**

Toby will present information describing how the demand forecast used in the 2010 Urban Water Management Plan and the Water Supply Assessment for the City's 2030 General Plan were developed, and will describe current trends in new water accounts as compared to the historical information on this topic presented to the Committee in August (Document L, August meeting packet).

Desired outcomes:

- Understanding of the way the current demand forecasts were developed
- Understanding of current trends in new water accounts as compared to historical information presented in August.

#### **18. Break (4:05-4:20)**

A fifteen-minute break (only fifteen minutes, *really*).

#### **19. General Plan growth targets (4:20-4:35)**

The presenter (TBD) will explain what drives the growth estimates in the GP and what actions the GP requires the Water Department (and other City departments) to take. S/he will explain to what extent the City is bound to plan for the growth levels specified in the GP.

Desired outcome:

- Understanding of applicable planning protocols

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#### **20. Stratus Work Plan report (4:35-5:00)**

**See Documents 20a, 20b, 20c, 20d & 20e**

Bob brings the Committee Members up to date about progress on current assignments

Desired outcomes:

- Understanding of the progress on work plan assignments from September

#### **21. Agendas for the next two meetings (5:00-5:25)**

**See Document 21a**

The Committee discusses the agenda outlines for the Committee's next two meetings.

Desired outcomes:

- Understanding of the tasks anticipated for the next two meetings
- Agreement on direction to the co-facilitators regarding the plans for Committee meetings during the next two months

#### **22. Real Deal Planning Subcommittee (5:25-5:35)**

Carie/Nicholas will describe how the Subcommittee's role fits in the time-table of the Committee's work.

Desired outcome:

- Understanding of the schedule of the Subcommittee's work

#### **23. Materials resulting from the previous meeting (5:35-5:45)**

**See documents 23a & 23b (note that 23b is the official Action Agenda and does not have a Packet Document label)**

Desired outcome:

- Agreement on final versions of the Action Agenda and Meeting Summary for the previous meeting

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#### **24. Oral communication (5:45-5:55)**

We invite public comments about items relevant to the Committee's work but not on the meeting's agenda

#### **25. Evaluation and wrap up (5:55-6:00)**

Review the session and consider items to be carried forward to the next meeting.

#### **26. Adjourn (6:00)**