

**Water Supply Advisory Committee Meeting
First session: Wednesday December 17
5:00 p.m. – 9:30 p.m.**

**Fellowship Hall, Peace United Church of Christ
(formerly the First Congregational Church)**

900 High Street, Santa Cruz

**Second session: Friday December 19
2:00 p.m. – 6:00 p.m.
Fellowship Hall, Peace United Church of Christ
(formerly the First Congregational Church)**

900 High Street, Santa Cruz

Flow Agenda¹

First Session:

Roll Call

1. Welcome to the public and public comment (5:00-5:10)

We encourage members of the public to attend this Committee's meetings and invite public comment about items on the agenda at the beginning of each session. We will invite additional comment during the session before making major decisions. We invite public comments about items relevant to this Committee's work but not on the meeting's agenda during the Oral Communication section at the end of Friday's session.

¹ This is the Flow Agenda prepared for use by the co-facilitators. It includes information that is excluded from the official agenda about the timing of the meeting and the content of agenda items. We expect that, as much as we hope to stick to this flow agenda, we will have to make adjustments during the meeting to the schedule and the contents described here. The Committee is required to do pretty much exactly what the official agenda says, so we get the "wobble room" we need in the official agenda by making the official version less specific about schedule and content. You will easily recognize the official agenda by the lighthouse logo on its first page.

2. Committee member updates (5:10-5:20)

Members provide news of significant communication between them and organizations with significant interest in the development of water policy in Santa Cruz.

3. Agenda Review (5:20-5:30)

The Committee reviews the agenda for both sessions of this meeting.

Desired outcomes:

- Understanding of the relevance of this meeting's tasks to the Committee's work as a whole
- Agreement on the agenda for this meeting

NOTE: The following note applies to Agenda items 4, 6, 7, 12, and 13:

The Agenda items listed above are all related to the evaluation of the alternatives selected for consideration using the multi-criteria decision support (MCDS) model. While specific time frames and different agenda items and time frames are provided for each agenda item, it is highly likely that the Committee will cover the material and actions related to these Agenda items in a more fluid manner than laid out.

The Desired Outcomes of this set of Agenda Items are as follows:

- Committee understanding of the additional information developed by the technical team on each of the 12 proposals being considered in the MCDS modeling work;
- Committee understanding and confidence about the decision space framed by the 12 proposals being considered;
- Increasing self-awareness and mutual awareness about the effect of different weights on the perceived strengths and weaknesses of various proposals
- Increasing appreciation for the importance of a shared baseline and the benefit of considering a range of future scenarios;
- Increasing appreciation and understanding of the role of uncertainty in decision making and, in particular, how understanding of uncertainty can be used to prioritize additional research and analysis;
- Increasing Committee understanding of the role of values in decision making; and
- Increasing the Committee's ability to work with alternatives to create portfolios of use in the next stage of the Committee's work.

4. Alternative Evaluations and MCDS Report (5:30-8:00)

Bill Faisst of Brown and Caldwell will provide a short presentation on the work the technical team has done in further defining and developing information about the alternatives being evaluated using the MCDS model.

- Alts evaluation overview presentation – (5:30-5:40)

Carie Fox and Philip Murphy from InfoHarvest will lead the Committee in a discussion that will include the following:

- Committee debrief on rating process – (5:40-5:50)
- Overview of MCDS interim Report – (5:50-6:15)
- Discussion of the Committee's weights: distribution of weights, decision's sensitivity to weights – (6:15-6:45)
- Discussions of Ratings: Initial ratings, changes to ratings, comments on alternatives and/or ratings; sensitivity to ratings – (6:45-7:15)
- Discussion of Uncertainty: Overall uncertainty; uncertainty of the alternatives – (7:15-7:40)
- Discussion of shifts in weights and ratings depending on three simplified future scenarios – (7:40-8:00)

Desired outcome:

- Understanding of the results of the Committee's ratings of alternatives, weights for the various criteria in the three simplified scenarios and the uncertainty associated with alternatives and ratings.

5. Break (8:00-8:10)

6. Discussion of what the ratings and sensitivity analyses tell us about what the Research Agenda needs to focus on (8:10-9:00)

Carie Fox and Philip Murphy guide the Committee through the discussion of the sensitivity analyses and the WSAC Technical Team, Independent Review Panel and the Committee discuss and begin developing topics and issues for the Research Agenda.

Desired Outcome:

- Understanding and initial agreement on areas to focus the Research Agenda on (note: the Friday agenda will include additional discussion and opportunities to develop and focus the Research Agenda)

7. Identification of What If scenarios to run for presentation and discussion during session 2 on Friday (9:00-9:25)

Committee members provide ideas to the MCDS team (Carie and Philip) about additional evaluations, analyses or what if scenarios they'd like to be able to consider and discuss at the Friday session.

Desired Outcome:

- Identification of additional MCDS model runs that will provide additional perspective, information, or provide additional analyses that will help the Committee identify Research Agenda items

8. Wrap up, plans for second session and evaluation of this session (9:25-9:30)

Desired Outcomes:

- Continuity between sessions
- Understanding of the quality of the session's process

Second Session

9. Public comment (2:00-2:10)

We encourage members of the public to attend this Committee's meetings and invite public comment about items on the agenda at the beginning of each session. We will invite additional comment during the session before making major decisions. We invite public comments about items relevant to this Committee's work but that are not on the meeting's agenda during the Oral Communication section at the end of this session.

10. Correspondence received from the community (2:10-2:15)

Mike Rotkin reports on correspondence received from the community.

Desired outcomes:

- Understanding of the correspondence received
- Agreement on any direction to be given to the Corresponding Secretary

11. Reflections on the previous session (2:15-2:20)

The Committee considers the salient points from the previous session and reviews the agenda for today's session.

Desired outcomes:

- Acknowledgement of the major achievements of the previous session
- Agreement on any changes to today's agenda

12. Additional modeling runs and results (2:20-3:00)

The MCDS team will present and the Committee will discuss the results of additional analyses or what if scenarios run between session one and session two.

Desired Outcome:

- Understanding of additional analyses and results from MCDS model runs.

13. Additional discussion and agreement on the Research Agenda (3:00-4:00)

Carie Fox and Philip Murphy guide the Committee through the discussion of the sensitivity analyses and the WSAC Technical Team, Independent Review Panel and the Committee discuss and begin developing topics and issues for the Research Agenda and Technical Work Plan.

Desired Outcomes:

- Agreement on issues and areas to focus the Research Agenda on
- Understanding of the proposed Technical Work Plan and the expected work to be done during the next phase of the Committee's work.
- Agreement on direction to the Technical Consultants regarding the Technical Work Plan

14. Break (4:00-4:10)

15. Planning Subcommittee process planning work session (4:10-5:00)

The Subcommittee reports on and engages the Committee in follow up on its strategic planning work session on December 16th that focused on creating a draft proposed process for the next phase of the Committee's work that is created to be supportive of the technical analyses work that will be the focus during the real deal.

Desired outcomes:

- Committee agreement on the basic structure of the technical work and the Committee work process that will carry it through the technical analysis phase of the work

16. Discussion and agreement on proposed meeting schedule for the remaining phases of the Committee's work. (5:00-5:10)

Desired Outcome:

- Committee agreement on its meeting schedule for the remainder of its work

17. Subcommittee reports (5:10-5:40)

- Recon Outreach Subcommittee
Report on:
 - Editorial Board Meeting
 - Additional plans for outreach and community engagement
- Planning Subcommittee
Report on:
 - Proposed Planning Subcommittee Work Plan

Desired Outcomes:

- Sharing information on the work being done by subcommittees with the full Committee
- Agreement on the formation, composition, charge, duration, scope and communication parameters of any Subcommittee to replace the Recon Outreach Subcommittee
- Committee direction to subcommittees

18. Materials resulting from the previous meeting (5:40-5:45)

Desired Outcome

- Agreement on final version of Action Agenda from previous meeting

19. Oral communication (5:45-5:55)

We invite public comments about items relevant to the Committee's work but not on the meeting's agenda

20. Evaluation and wrap up (5:55-6:00)

Review the session and consider items to be carried forward to the next meeting.

21. Adjourn (6:00)